



NATIONAL SEMI ARID RESOURCES RESEARCH
 INSTITUTE (NaSARRI) - SERERE
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PERFORMANCE PLANNING TEMPLATE 2019/2020

APPRAISEE AND APPRAISER INFORMATION

FULL NAMES OF APPRAISEE	MBALULE SIMON
PERSONAL FILE NUMBER	1682
JOB TITLE/POSITION	SYSTEMS ADMINISTRATOR
INSTITUTE/ DIRECTORATE	NaSARRI
UNIT	ICT
FULL NAMES OF APPRIASER	DR. MICHAEL A. UGEN
DESIGNATION OF APPRAISER	DIRECTOR
PERIOD OF PERFORMANCE PLAN	July 2019-June 2020
DATES OF APPRAISAL	January 2020 (<i>Mid-Term Performance</i>) And July 2021 (<i>Annual Performance</i>)

PERFORMANCE TARGETS

Part B(1): Performance Planning		
Key Outputs, Performance Indicators & Performance Targets		
Outputs	Performance Indicators	Agreed Performance Targets
Local Area Network (LAN) setup maintained	Easy sharing of working directories, files and hardware on the network	1. Maintain Linksys wireless broadband router as alternative internet server to assign Dynamic Host Configuration Protocol (DHCP) of

Part B(1): Performance Planning

Key Outputs, Performance Indicators & Performance Targets

Outputs	Performance Indicators	Agreed Performance Targets
Intercom connectivity maintained	Internal communication improved	To maintain 40 extension lines, PBX and distribution box

Signed by Appraisee;

Name: Mbalule Simon Signature: [Signature] Date: 10/07/2019

Signed by Appraiser;

Name: Signature: Date:

Comments from Director/PARI Director

The proposed performance targets are achievable with good team work and funds permitting.
D. M. A. Ugen [Signature] 10.07.19

Approved by Director General/Representative

Name: Signature: Date: