



**NATIONAL SEMI ARID RESOURCES RESEARCH
INSTITUTE (NaSARRI) - SERERE**

P.O . Soroti - Uganda

Office: +256-454 463 665/463 663

Email:director@nasarri.go.ug

Website:http://nasarri.go.ug



Our Ref:..... **09 45 00**.....

Your Ref:.....

9th February, 2016

Mr. Mbalule Simon
Systems Administrator
NaSARRI

REF: EXTENSION OF EMPLOYMENT CONTRACT

This is to inform you that your employment contract as **Systems Administrator** with NaSARRI has been extended until 30th June, 2016. This is in reference to Director General's letter dated 28th January, 2016 which seeks to align all staff employment contracts to end of the financial year.

At the expiry of the extension, you will fill in staff performance assessment forms to evaluate your performance so as to determine the next duration of employment contract.

The terms and conditions of service remains the same as the previous contract.


Dr. Michael A. Ugen
Director of Research – NaSARRI

cc: Director General NARO
cc: Director Human Resources – NARO
cc: Human Resources and Administrative Officer - NaSARRI
cc: Senior Finance Officer – NaSARRI
cc: Internal Audit – NaSARRI
cc: Personal file

OBJECTIVE:

TO GENERATE, PACKAGE AND DISSEMINATE APPROPRIATE CROP TECHNOLOGIES AND INFORMATION FOR SEMI ARID AGRICULTURAL PRODUCTION SYSTEMS