



NATIONAL
AGRICULTURAL
RESEARCH
ORGANISATION

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National Semi Arid Resources Research Institute (NaSARRI)

P.O. Box Soroti – Uganda

Cell: +256 -772-584 039

Office: +256 -454-463 665 /463 663

Email: directornasarri@yahoo.com

Our Ref:..... 03 05 03.

Your Ref:.....

Date: 29th February, 2012

Mr. Ereu Ochugga Samuel
C/o. National Semi-Arid Resources Research Institute,
P.O.Box Soroti.

LETTER OF APPOINTMENT.

I am pleased to inform you that following your application and successful interview, you have been offered an appointment as (TECHNICIAN) in NARO Grade UR 6. Your terms of reference and conditions of service will include the following:

1. Date of Appointment:

The effective date of this appointment shall be 1st April 2012 or such other date on which you actually assume duty.

2. Reporting.

You will report and be responsible to the Research Officer, National Semi- arid Resources Research Institute.

3. Terms of Reference:

Your terms of reference will include but not limited to the following:-

- a) Developing a field plan for conducting experiments on either institute research farm or on land belonging to farmers.
- b) Preparing materials such as measurement instruments tools and other equipments for undertaking field experiments.
- c) Preparing the experimental blocks, leveling each experiment block according to the field plan.
- d) Collection data at various experimental blocks according to work plans.
- e) Participating in baseline surveys to determine farm needs and production consequence as well as establishing the impact of technology adoption.
- f) Participating and developing and delivering education and training programs to farmers and other stakeholders including students on visits and attachments.
- g) Measuring or weighing experimental samples.
- h) Receiving and preparing laboratory samples for analysis.
- i) Collaborate with scientists in disseminating and presenting research results to stakeholders.
- j) Any other duties assigned by the immediate supervisor.

4. Nature of appointment.

You are appointed on a contract for a period of four years with the initial one year probationary period. During the probationary period, your performance will be reviewed and if found satisfactory, you will be confirmed in your position to serve the remaining three years and if found unsatisfactory your appointment will be terminated by giving you in writing a one month notice.

After Confirmation, either party will be required to give three months notice for termination of contract or payment of three months' salary in lieu of notice. On completion of the four years, your contract may be renewed upon satisfactory performance.

5. Duty Station

Your duty station will be National Semi-Arid Resources Research Institute- Serere District.

6. Salary:

You will receive a monthly consolidated salary of Ug.Shs 1,045,064 in UR 6 Salary Scale

7. Other Conditions

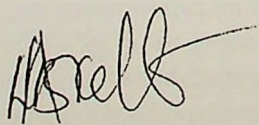
Your appointment is subject to and governed by the Terms and Conditions of Service of NARO approved by the Council, and is liable to be amended from time to time.

8. Your letter of appointment is issued to you in triplicate. You are requested to return two copies, duly signed, to the undersigned indicating your acceptance or non-acceptance of the appointment and the terms and Conditions embodied in this letter within 14 days from the date of this letter.

9. When you accept the offer of appointment, you are required to report to your nearest Government Medical Officer for Medical examination under Medical Form 7 and to fill the Personal Record Forms which are attached. You are further urged to provide your Bank Account details to which salary would be channeled.

10. If you do not report for duties within 14 days from the date you accept the offer of appointment, this appointment shall stand cancelled unless decided otherwise by the Management of NARO.

I welcome you and wish you a successful career in NARO.



Dr. Beatrice Akello
DIRECTOR OF RESEARCH.